**BRINDLE PARISH COUNCIL**

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| **MINUTES OF A MEETING OF THE PARISH COUNCIL** | | | | | |
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| Minutes of a meeting of the Parish Council held on 23 October 2023 at 7.30pm | | | | | |
| at Trinity Methodist Church, Gregson Lane, Hoghton, Preston. PR5 0ED | | | | | |
| Present: | | Cllr Darren Cranshaw | | Chair | |
|  | | Cllr David Metcalfe | | Vice-Chair | |
|  | | Cllr Louise Croasdale, Cllr Cath Singleton, Cllr John Swann, Cllr Bill Nelson, Cllr Barbara Robinson, Cllr Pauline McGovern (also County Councillor) | | Parish Councillors | |
|  | | Cllr Alan Cullens | | Chair Lancashire County Council and County Councillor | |
| In attendance: | | Miss F Robinson, Mrs G Webster, Mr M McCauley, Mr R Hargreaves, Mrs S Bryson, Mr and Mrs M Gardener, Mr S Atherton, Mr B Fleming, Mrs C Mallinson, Mr C Thompson (P4P)  \*2 others | |  | |
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| Agenda Item: |  | | | |  |
| 1 | Apologies and Announcements | | | |  |
|  | Apologies received from Cllr Baldwin.  The Chair reported the passing of former County Cllr Margaret Livesey on 30.09.2023. Her work was remembered, and a moments silence was observed.  The Chair also reported, and the meeting congratulated the appointment of Cllr Cullens as Chair to Lancashire County Council. | | | |  |
| 2 | Disclosure of personal or prejudicial interests | | | |  |
|  | Members were reminded to declare any interests they might have.  The Chair declared a non-prejudicial interest as Brindle Parish Council’s representative of the Lancashire Association of Local Councils and as a Trustee of Brindle Community Hall (Brindle Parish Institute) | | | |  |
| 3 | Minutes of the Last Meeting Held | | | |  |
|  | The Minutes of the last meeting held on 04.09.2023 were agreed as a true and correct record for signing by the Chair. | | | |  |
| 4 | ADJOURNMENT: PUBLIC PARTICIPATION SESSION | | | |  |
|  | The members of the public present raised the following issues: | | | |  |
|  | 1. Road Safety including P4P   Mr Atherton opened the session by explaining the concerns he and members of the community have regarding road safety within the Parish. He introduced Mr Hargreaves who spoke movingly about his son, Lewis who was involved in an RTA on Sandy Lane 26 years ago. Mr Hargreaves described the immediate impact of the accident and Lewis’ on-going recovery. Mr Hargreaves expressed concerns regarding the safety of the roads around Brindle, citing and evidencing historical and more recent incidents.  Mr Thompson, Regional North Director for P4P, advised that he had been involved in discussions with Mr Atherton and Mr Hargreaves. Mr Thompson explained how working habits had changed which increased the number of vehicles using the P4P depot. He advised that a Voluntary Agreement based on goodwill had been drawn up to try and curb driving behaviours and to avoid (where possible) the use of Smithy Lane. P4P also intend to install and monitor telematics in P4P vehicles (not its Contractors) to encourage considerate driving behaviour. It is intended that P4P will vacate the site within 12 months, which will then be sold.  Cllr Cullens advised that the speeding was a complex issue and decisions regarding road safety are made based on evidence and can take a long time. Various roads/locations and initiatives were discussed. Cllr Cullens reported that he had been speaking with the Deputy Police and Crime Commissioner for Lancashire who is also the Chair of the Lancashire Road Safety Partnership (the “LRSP”) who is willing to attend the next Parish Council Meeting. A meeting prior to that within Brindle was proposed in order that the road safety issues could be experienced in person.  Mr Atherton and Mr Hargreaves provided details of how evidence of road safety issues can be obtained and reported, including how to upload dashcam footage and advised that there would be a leaflet drop to raise awareness of the issues.  The possibility of a weight limit on Smithy Lane was raised, or the placement of signs to prevent heavy vehicles using the road, but this was not considered viable.  Cllr Cranshaw on behalf of Brindle Parish Council thanked P4P and the community for taking steps to address the road safety concerns, which were shared by the Council. Cllr Cranshaw stated that he was frustrated by Lancashire Constabulary attending meetings infrequently and he reiterated the need for gathering evidence. Cllr Cranshaw explained that whilst Brindle Parish Council could not be the gatekeeper for statistics gathered by the community, a link to reporting bodies would be added to the website.  RESOLVED  A site-meeting will be convened with Cllr Cullens, Mr Pratt and Cllr Cranshaw and members of the community before the next Parish Council meeting for road safety issues to be experienced first-hand.  The Parish Council will provide a link on its website to the LRSP in order that the community can report any accidents, incidents or near misses.  LRSP would be chased for a response to road safety concerns highlighted following the meeting on 04.09.2023.   1. Anti Social Behaviour   This is a growing concern within the Parish with reference to activities at Denham Quarry and the use of lay-bys at Top O’th ’Lane.  RESOLVED  To raise with Lancashire Constabulary and/or the Deputy Police and Crime Commissioner for Lancashire at the next Parish Council meeting. | | | |  |
| 5 | Police Liaison | | | |  |
|  | PC Exley has moved on to a new role. No response was received to a request for details of his successor.  RESOLVED  Lancashire Constabulary would be chased to identify who had taken over PC Exley’s role and to advise them of the next meeting. | | | |  |
| 6 | Community Hall | | | |  |
|  | There was a successful celebration of the Centenary of the Brindle Community Hall which was opened by Mr De Hamel and featured vintage games, the Brindle Brass Band and performances from Brindle St James Primary School.  Future dates of note include the Brindle Community Hall AGM on 16.11.2023 (volunteers always welcome), a performance by Brindle Band in December and the resumption of The Cuckoo Walks on 20.04.2024. | | | |  |
| 7 | Lancashire Association of Local Councils Report | | | |  |
|  | Cllr Cranshaw reported that he was to attend the AGM on 04.11.2023 at County Hall and would report back after that meeting.  Topics discussed at a recent LALC Executive meeting included reporting of potholes via the LoveCleanStreets App, maintenance of grass verges, speeding and 20mph zones, toxic tar and public health consequences of vapes. | | | |  |
| 8 | Highways and Road Safety Matters | | | |  |
|  | See item 4 above | | | |  |
| 9 | Chorley Borough Council/Lancashire County Council Update | | | |  |
|  | A request was made for a Chorley BC/Lancashire CC update to be on every Agenda.  RESOLVED  A new permanent Agenda item would be added as above. | | | |  |
| 10 | Planning Reports | | | |  |
|  | Applications Received | | | |  |
|  | |  |  |  | | --- | --- | --- | | **Application** | **Proposed Development** | **Location** | | 23/00743/FULHH | New treatment tank to replace septic tank Location | Windmill Farm, Windmill Lane, Brindle, Chorley | | 23/00794/FULHH | Elevational alterations including the removal of existing sand cement render and roof alterations including raising of ridge height and installation of roof light | Grimes Farm, Pippin Street, Brindle, Chorley |   Details of the above had been circulated to all Cllrs, observations were made via email exchange and responses submitted to Chorley BC Planning. | | | |  |
|  | Enforcement | | | |  |
|  | None | | | |  |
|  | Determined Applications | | | |  |
|  | |  |  |  |  | | --- | --- | --- | --- | | **Application** | **Proposed Development** | **Location** | **Outcome** | | 23/00623/FULHH | Single storey rear extension (following demolition of existing conservatory) | 15 Smithy Close, Brindle, Chorley | Permit Full Planning Permission | | 23/00563/FUL | Change of use from agricultural land to domestic garden, erection of a single storey extension to western elevation, removal of window and insertion of door on western elevation and stone repairs with lime repair mortar, demolition of existing outbuilding, erection of fence and resiting of oil tank (part retrospective) | Brereworth Manor, Marsh Lane, Brindle, Chorley | Application withdrawn | | 23/00562/LBC | Application for listed building consent for the erection of a single storey extension to western elevation, removal of window and insertion of door on western elevation and stone repairs with lime repair mortar, demolition of existing outbuilding, erection of fence and re-siting of oil tank (part retrospective) | Brereworth Manor, Marsh Lane, Brindle, Chorley | Application withdrawn | | 23/00668/FULHH | Erection of conservatory to side (north east) elevation in order to link existing property to detached garage | Ansdell, Sandy Lane, Brindle, Chorley | Permit full planning permission | | | | |  |
| 11 | Parish Finances | | | |  |
|  | 1. Audit of Parish Council Accounts   The Clerk/RFO advised that the Parish Council’s gross income/expenditure for the financial year ending 31.03.2023 did not exceed £25,000 and the remaining criteria for exemption from a limited assurance review were met. The Parish Council was therefore exempt from a limited assurance review.  The Annual Governance and Accountability Return (the “AGAR”) for the year ended 31.03.2023, which was circulated to all Cllrs prior to the meeting was considered and:   1. The Internal Auditor’s report was noted. 2. The Annual Governance Statement was approved and signed by the Chair and Clerk/RFO 3. The Accounting Statements, having been signed by the Clerk/RFO prior to the meeting, were approved and signed by the Chair. 4. The Certificate of Exemption was approved and signed by the Chair and Clerk/RFO. 5. The commencement date for the exercise of public rights is 25.10.2023.   RESOLVED  The Certificate of Exemption be sent to the External Auditor  The Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Explanation of Variances and Notice of Public Rights be displayed on the Brindle Parish Council website and on the notice boards for the period of the exercise of public rights.   1. Budget   Work is required on the budget for the year commencing 01.04.2024, with the Precept needing to be set at the next Parish Council meeting. A decision is required on which Parish projects are to be advanced in order that costings can be obtained.   1. Precept/CIL   The CIL Report received for half year (April to September) 2023/2024 had been circulated to the Councillors prior to the meeting.  There is an anticipated CIL payment (including LPI) of £2327.86 with a further forecast from 28.10.2023 to 28.04.2023 of £1,104.88. | | | |  |
| 12 | Accounts for Payment | | | |  |
|  | |  |  |  | | --- | --- | --- | | **Name** | **Details** | **Amount** | | Trinity Methodist Church | Room Hire for 23.10.2023 | £30.00 | | Trevor Greenwood | Internal Auditor | £50.00 | | Whitehead and Aldrich | Payroll - July, August, Sept 2023 | £108.00 (incl VAT) |   Copy invoices were circulated prior to and were available for inspection at the meeting. The accounts were approved, and cheques signed/authority confirmed for electronic payment. | | | |  |
| 13 | Environmental Issues and Concerns   1. Fly Tipping – Holt Lane   A Fixed Penalty Notice has been issued and a prosecution is being considered for Failing to Assist.  Mr Flemming requested advice as to how to dispose of a large nitrous oxide cannister he had recovered within the Parish after concerted attempts had failed.  RESOLVED  The Clerk would try to assist and would make enquiries. | | | |  |
| 14 | Future Parish Council Projects | | | |  |
|  | A list had been circulated by Cllr Cranshaw prior to the meeting on the 04.09.2023. A decision is required as to what projects are to be undertaken and costs obtained prior to budget setting at the next meeting.  RESOLVED  The Clerk is to request that each Cllr choses their top three preferred projects. The Clerk would collate the results and obtain initial quotes for the three most popular projects nominated by the Cllrs, for consideration at the next meeting. | | | |  |
| 15 | Lancashire Best Kept Village Competition | | | |  |
|  | It was reported that Brindle had been Highly Commended in the competition with Brindle St James Primary School also being Highly Commended in the school category. The Parish Council welcomed suggestions for the continued improvement of the village. | | | |  |
| 16 | Brindle Parish Parish Pound Christmas Tree | | | |  |
|  | It was agreed that Brindle Parish Council would source and pay for a Christmas tree in the Parish Pound.  RESOLVED  The Clerk would put arrangements in place. | | | |  |
| 17 | Top O’th’ Lane Defibrillator | | | |  |
|  | It was agreed that Brindle Parish Council would purchase a set of defibrillator pads at an estimated cost of around £80.  RESOLVED  Mr Fleming would provide details of costs and the Clerk would make payment on receipt of satisfactory evidence. | | | |  |
| 18 | Any Urgent Business | | | |  |
|  | None | | | |  |
| 19 | Date of Next Meeting | | | |  |
|  | 11 December 2023 at Brindle Community Hall commencing at 7.30pm | | | |  |
| Signed |  | | | Chair | |
| Date |  | | |  | |
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